

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**June 17, 2015**

**1. CALL TO ORDER.**

Chairman Kenneth Springs called the meeting to order at 9:35 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2014	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2015	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X	X	X	X	X				X	X	X	Kenneth Springs, Chairman
X	X	X	X	X	X	X		X	X			Bruce Strom, Vice-Chairman
X		X		X	X	X		X			X	Eric Hansen, Secretary
	X		X	X	X	X	M	X		X	X	Mayor Mike Houston (July-April)
							E					Mayor Jim Langfelder (May-June)
X	X			X		X	T	X	X		X	– M. Farmer
	X	X		X	X		I					Andy Van Meter – B. McFadden
							N					Alderman Sam Cahnman (July-April)
							G					Alderman Cory Jobe
X	X	X		X	X	X	C	X	X			Greg Stumpf
							A					Andy Goleman (July – May)
X	X	X	X	X	X	X	N	X		X	X	George Preckwinkle (June)
X	X	X	X	X	X	X	C	X		X	X	– C. Stratton
X	X	X		X	X	X	E		X		X	Leslie Sgro – E. McKinley
X	X	X	X	X	X	X	L	X	X	X	X	Frank Vala – R. Blickensderfer
X	X	X	X	X		X	L	X	X		X	Brian Brewer – F. Squires
X		X		X	X		E			X		Dick Ciotti – G. Humphrey
						X	D					Jeff Vose
										X		Larry Hamlin
X	X	X	X	X	X						X	Bill Moss
												Brad Mills

**Others**

Val Yazell

**Staff**

Molly Berns

Peter Jordet

Steve Keenan

Mary Jane Niemann

Jason Sass

Norm Sims

Linda Wheeland

Joe Zeibert

**3. MINUTES OF MEETING.**

Chairman Springs asked if there were any additions or corrections to the minutes of the May 20, 2015 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

**4. MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

**5. REPORT OF OFFICERS.**

Chairman Springs said he appreciated all the patience, help and advice from everyone during the past year during his service as chairman.

Chairman Springs welcomed Val Yazell, who was in attendance. He noted that she will be serving as a citizen member on the Commission once her appointment is confirmed by the City Council.

**6. REPORT OF THE EXECUTIVE DIRECTOR.**

- A. New Commission Members** – Norm Sims noted that Val Yazell will be replacing Bruce Strom on the Regional Planning Commission. Two additional appointments are needed by the city to replace Sam Cahnman, who is no longer an alderman, and Alderman Corey Jobe who has requested to be replaced on the Commission. It is hoped that these positions on the Commission will be named and confirmed by the next Regional Planning Commission meeting in July.
- B. Annual Report** – Sims stated that the Annual Report will be presented at the July 15, 2015 Regional Planning Commission meeting.
- C. Project Inventory Report** – Sims presented the June 2015 update of the Project Inventory Report. (See attached). He noted that many projects have multiple components that could be broken out as individual projects. This report does not identify these sub-projects. Sims reported that 34 projects have been completed, 24 projects are currently active and 11 projects are in the pipeline under development during this report period. Sims stated that there are more projects that are still active or are in the pipeline as a result of a reduction in funding at the state level.

Sims then referred to a completed project – Recertification in the National Flood Insurance Program Community Rating System: 2014 Certification – and asked Molly Berns to summarize the project and what it means to residents of the area.

Berns stated that the SSCRPC staff works on behalf of the County and residents of unincorporated Sangamon County on a program affiliated with the Federal Emergency Management Agency (FEMA) National Flood Insurance Program. By nature of having a floodplain ordinance, Sangamon County is a part of the National Flood Insurance Program which enables citizens who own property in the floodplain to obtain subsidized floodplain insurance. FEMA also has a voluntary incentive program called the Community Rating System (CRS). The CRS recognizes communities that go above and beyond having a floodplain ordinance. There are nearly 1,000 communities in Illinois that have joined the National Flood Insurance Program, but only 60 communities are in CRS. Unincorporated Sangamon County is one of those communities. The CRS program includes 10 different class rankings based on the number and type of activities that communities initiate and maintain related to floodplain. When communities increase floodplain activities, they can move down the scale which improves the discount on

floodplain insurance premiums for residents. Flood insurance premium rates are discounted in increments of 5%. A community with a Class 10 rating (with just a floodplain ordinance) receives no discount. If a community has a Class 1 rating, the discount goes down in 5% increments to a 45% discount. In 2000, Sangamon County received a Class 8 rating through the hard work of Linda Wheeland which corresponds to a 10% discount on flood insurance premiums. Last fall, staff participated in a five year cycle visit from the reviewers from the Insurance Services office at FEMA. The reviewers found that Sangamon County had increased activities in the main categories of public information, map amendment regulation, flood damage reduction, and flood preparedness. As a result of that review, Sangamon County went from a Class 8 rating to a Class 7 rating. Residents who live in unincorporated Sangamon County who are required to buy flood insurance will now get a 15% discount on their flood insurance premiums beginning on October 1, 2015. Information regarding the increased discount will be posted on the SSCRPC's website and facebook page and a press release will be sent out. Insurance agents who write flood insurance policies will also be notified. Staff was pleased with the new rating considering FEMA had recently adopted a new manual with stricter guidelines. FEMA also expanded a lot of the technology based things that one could get credit for which staff was able to utilize that helped the rating drop from an 8 to a 7.

Sims noted that Paul Osman, Manager of Statewide Floodplain Programs, presented a letter to County Board Chairman Andy Van Meter at the June 9, 2015 County Board meeting regarding the achievement of a Class 7 rating. (See attached). He pointed out that of the communities in the area that participate in this program, unincorporated Sangamon County is the only one that qualifies for a discount. Sims noted that flood insurance costs are rising, and the discount is a big savings. He noted that at the County Board meeting, Mr. Osman said Sangamon County was a "whisker" away from a 6 rating which would be a 20% discount.

Roger Blickensderfer asked if press releases would be done. Berns said they will be done.

**7. CORRESPONDENCE.**

There was no correspondence.

**8. PUBLIC HEARING.**

There was no one who wished to address the Commission.

**9. COMMITTEE REPORTS.**

**Land Subdivision Committee** – Joe Zeibert presented four projects within the City of Springfield's subdivision jurisdiction to be reviewed by the Planning Commission this month.

**Berns Subdivision  
Location & Sketch Map**

Description: Pt. NW ¼, NW ¼, Section 13, T16N, R6W

**LSC Action:** Recommend approval of the location & sketch map.

Zeibert stated that this development is located on the east side of Hickory Hills Drive, north of Hazlett Lane, due west of the airport. Two lots are being proposed on the 7 acre parcel. All essential services are available to serve the site and the proposed development is in accord with the Comprehensive Plan.

Frank Squires asked if the lots were single-family. Zeibert said that the lots were single-family zoned R-1 with one lot having a residence currently located on it.

**Berns Subdivision**

**Preliminary Plan**

Description: Pt. NW ¼, NW ¼, Section 13, T16N, R6W

**LSC Action:** Recommend approval of the preliminary plan.

Zeibert noted that the preliminary plan is the second phase of the subdivision process that addresses items such as drainage and phasing. The ordinance allows simultaneous submission of the location & sketch map and preliminary plan. He noted the developer proceeds at their own risk. If the location & sketch map were to not be approved at any point in the process, the preliminary plan would not proceed through the process. Since there are only seven acres with two lots in this development, drainage will be addressed on each lot.

**Spring Crest Subdivision – 3<sup>rd</sup> Addition**

**Location & Sketch Map**

Description: Pt. NE ¼, SE ¼, Section 36, T16N, R6W

**LSC Action:** Recommend approval of the location & sketch map.

Zeibert stated that two phases of this development have been completed. The plan is now being resubmitted because the previously submitted plan has expired. The proposed development consists of 21 lots on 10 acres and is located at Koke Mill Road and Old Jacksonville Road, north of Pine Creek. Single-family residential lots are being proposed. All essential services are available to the site and development is in accord with the Comprehensive Plan.

**Spring Crest Subdivision – 3<sup>rd</sup> Addition**

**Preliminary Plan**

Description: Pt. NE ¼, SE ¼, Section 36, T16N, R6W

**LSC Action:** Recommend approval of the preliminary plan.

Zeibert said the preliminary plan is being submitted as part of a simultaneous submission. Drainage calculations have been reviewed by Public Works and are acceptable.

*Frank Squires moved to concur with the action of the Land Subdivision Committee on the above listed projects. Gregg Humphrey seconded the motion and a roll call vote was unanimous.*

**10. UNFINISHED BUSINESS.**

There was no unfinished business.

**11. NEW BUSINESS.**

Chairman Springs said as this is the Commission's Annual Meeting, there are several important items of new business to come before us pertaining to the election of officers as well as members of the Commission's Executive Policy Board. If there is no objection, the Commission will first deal with the election of officers and then the Executive Policy Board.

## **A. Report of the Nominating Committee**

Chairman Springs asked Sims to enter the Report of the Nominating Committee. Sims read the report:

As per the Commission's Bylaws, and as the Chairman mentioned during the last meeting, the terms of Commission officers run from July 1 through June 30, so today new officers and members of the Executive Policy Board for the 2015-2016 program year must be elected.

The Officers (a Chair, Vice-Chair and Secretary) must be drawn from the 3 City appointed citizen members, who must be members of the City's Planning and Zoning Commission, and the 3 County appointed citizen members. The Chairmanship must rotate between County and City members. For the upcoming year, the Chair and Secretary of the Commission must be selected from the City's citizen members, while the Vice-Chair is selected from the County citizen members.

Article 3, Section 2 of the Commission's Bylaws calls for the Chairman to name a 3 member committee from the Executive Policy Board to nominate new officers as well as members of the Executive Policy Board.

As has been past practice, last month the Chairman named County Board Chairman Van Meter and Mayor Langfelder to join him on the Nominating Committee.

That committee has discussed the matter and wishes to present the following slate as their recommendation. As officers they nominate:

- **Commissioner Brad Mills for Chairman;**
- **Commissioner Eric Hansen for Vice-Chairman; and**
- **Commissioner Bill Moss for Secretary.**

Staff notes for the record that the Chairman of the Commission also represents the Commission on the Springfield Area Transportation Study's Policy Committee as per that body's bylaws, and all officers may serve ex officio on the Commission's Land Subdivision Committee.

Chairman Springs stated that he understood that these members have all agreed to serve if elected. He asked if there were any other nominations. There being no other nominations, Chairman Springs entertained a motion for the election of these officers, their terms to run from July 1, 2015 until June 30, 2016, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

## **B. Election of Officers**

*Frank Squires moved to close the nominations and elect Mr. Brad Mills, Chairman; Mr. Eric Hansen, Vice-Chairman; and Mr. Bill Moss, Secretary of the SSCRPC for the period of July 1, 2015 through June 30, 2016. Jeff Vose seconded the motion and the roll call vote was unanimous.*

## **C. Election of Executive Policy Board Representatives**

Chairman Mills congratulated the newly elected officers and then asked Sims to continue with the report of the Nominating Committee as it relates to membership on the Executive Policy Board.

Sims noted that the Executive Policy Board is made up of the Commission's Chairman, Vice-Chairman and Secretary, the County Board Chair and Springfield Mayor, a representative of a special jurisdiction represented on the Commission, and a member-at-large.

The Nominating Committee recommended:

- **Mr. Jeff Vose, Regional Superintendent of Schools, to continue as the representative of special jurisdictions; and**
- **Commissioner Kenneth Springs, immediate past-Chairman, as the member-at-large.**

Chairman Springs stated that he understood that these members have indicated their willingness to serve if elected. He asked if there were any other nominations.

*Frank Squires moved to close the nominations. Eric Hansen seconded the motion.*

Chairman Springs then entertained a motion for the election of the above mentioned nominees to the Executive Policy Board, their terms to run from July 1, 2015 to June 30, 2016, pursuant to the conditions for holding these offices as established in ordinance and the Commission's bylaws.

*Eric Hansen moved to elect Mr. Jeff Vose and Mr. Kenneth Springs to the Executive Policy Board for the period of July 1, 2015 through June 30, 2016. Brad Mills seconded the motion and the roll call vote was unanimous.*

Chairman Springs congratulated Commissioner Vose and noted that the election was complete.

**12. SPECIAL ANNOUNCEMENTS.**

Sims thanked Mike Farmer for being a greater partner and aid to the SSCRPC. He noted that Farmer has been representing the Mayor on the SSCRPC and will be soon leaving employment with the City of Springfield.

Sims then thanked Springs for his assistance and service as Chairman of the SSCRPC during the past year as well as serving on the Land Subdivision Committee and SATS Policy Committee. Springs was then presented an engraved wooden box as a token of appreciation on behalf of the staff.

**13. ADJOURNMENT.**

There being no further business, Brad Mills moved to adjourn. Gregg Humphrey seconded the motion and the meeting adjourned at 10:00 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann  
Recording Secretary